

1. Will TSTA have a Leadership Institute this summer?

**YES! It will be called Leadership Week.**

2. When will it be held?

**July 25 (Monday) – July 31 (Sunday)**

3. Where will it be held?

**Concordia University Texas in Austin**

4. Why is TSTA changing the venue from a hotel setting to a university setting?

**TSTA is committed to strengthening the connection between leadership development and learning and to becoming a learning organization as a means to develop local and state capacity.**

**TSTA believes the university setting will ultimately afford us the opportunity to expand our leadership development program to include opportunities for a variety of learning experiences.**

5. What meal and lodging facilities are available at Concordia?

- **All participants will stay in dorm rooms**
- **Meals will be in the university-dining hall and feature catered, cafeteria-style service**
- **Linens are provided**

6. How will 2011 Leadership Week differ from previous Leadership Institutes?

- **A greater emphasis on rigor**
- **Morning, afternoon, and some evening sessions**
- **Structure similar to corporate training programs**

7. How many institutes are there?

**(click on link for registration forms)**

- **Emerging Leaders (July 25 – 29)**
- **Leadership Institute 1 (July 25 – 28)**
- **Leadership Institute 2 (July 28 – 31)**
- **Presidents Institute (July 27 – 31)**

- **New Presidents arrive July 27**
- **Experienced Presidents arrive July 29**

8. Will there be any general sessions?

**No. Each track will be assigned to attend a PAC session at a specific time but there will be no general sessions.**

9. What is the difference between Leadership Institute 1 and Leadership Institute 2?

**Leadership Institute 1 (July 25 – 28) emphasizes personal mastery and basic core knowledge. It is specifically for members who have been engaged in leadership at the local level but have not attended a statewide leadership conference. Participants must be selected by the local president to attend Leadership Institute 1 and they must be registered for one of the eight capacity tracks.**

**Leadership Institute 2 (July 28 – 31) is only for members and leaders who attended the 2010 Leadership Institute. Participants must attend the same capacity track they attended in 2010.**

10. Is it mandatory that participants at the 2010 Leadership Institute attend Leadership Institute 2?

**No, but all participants in the leadership pipeline are expected to complete all the sessions in their specific track, which does involve eventually attending a second year of training.**

11. What is the registration fee structure for the 2011 Leadership Week Institutes?

**The fee breakdown is as follows:**

- |  |                 |
|--|-----------------|
| • <b>Emerging Leaders Fee (by June 10<sup>th</sup>)</b>        | <b>\$ 80.00</b> |
| • <b>Early-Bird Registration Fee (by May 25<sup>th</sup>):</b> | <b>\$ 80.00</b> |
| • <b>General Registration (by June 15<sup>th</sup>):</b>       | <b>\$100.00</b> |
| • <b>Late Registration (by July 18<sup>th</sup>):</b>          | <b>\$125.00</b> |

**Registration fees will be based on the date ALL completed registration information (names of participants, registered tracks, fees, assigned roommates) is received. Incomplete registrations will be returned to the local, which may result in higher registration fees.**

12. Can a participant register for both Leadership Institute 1 and Leadership Institute 2?

**No.**

13. How many participants will TSTA fund?

**TSTA will fund up to ten (10) participants per local. Locals are still obligated to pay all applicable registration fees at the time registrations are complete.**

**The local association president will count as a part of the ten funded participants unless s/he does not plan to attend.**

**These ten (10) participants should include**

- **The local association president**
- **Participants from the 2010 Leadership Institute who want to attend Leadership Institute 2; and**
- **Participants registering for Leadership Institute 1.**

**TSTA has provided a listing of 2010 Leadership Institute participants to local presidents. These emails were sent on Wednesday, April 27<sup>th</sup>, and Thursday, April 28<sup>th</sup>, 2011. If you did not receive this email, please provide an email address so we may send this information to you.**

14. What is the fee if a local wants to send more than ten (10) participants?

**The additional participant fee will be \$275.00 PLUS the applicable registration fees at the time the additional participants are registered.**

15. Can a local send just one participant?

**Yes – for the Emerging Leaders Institute only one participant per local will be selected (unless space permits the acceptance of more than one per local). Selection for the Emerging Leaders is a competitive process and requires a COMPLETED application. Space is limited to 40 participants.**

**For Leadership Institutes 1 and 2, local associations need to plan to send at least one (1) participant, if the local association is planning to attend the Presidents' Institute as Leadership Week presents an**

**opportunity for leaders from across the state to network with one another as well as bond with other leaders from their local.**

**In the event the local association President does not plan to attend the Presidents' Institute, then the local association needs to plan to send two participants to Leadership Institute 1 and Leadership Institute 2.**

16. Are single rooms available in the dormitory?

**No. Single rooms will not be available for any of the institutes during Leadership Week.**

17. How will roommates be assigned?

**All locals will be required to assign roommates at the time of registration.**

**Any local that sends an odd-number of participants may either request a roommate from another local or let TSTA assign the roommate.**

18. Will participants be able to stay the entire week?

**No. Participants will only be able to stay for their designated institute dates:**

- **Emerging Leaders: four (4) nights beginning July 25<sup>th</sup>**
- **Leadership Institute 1: three (3) nights beginning July 25<sup>th</sup>**
- **Leadership Institute 2: three (3) nights beginning July 28<sup>th</sup>**
- **New Presidents: four (4) nights beginning July 27<sup>th</sup>**
- **Experienced Presidents: two (2) nights beginning July 29<sup>th</sup>**

**THIS IS VERY IMPORTANT: Any one who shows up prior to their first night will have to stay in a hotel at their own expense until the date of their check-in. Likewise, anyone who wants to stay beyond his/her end date will have to move to a hotel.**

**Additional nights are not available for any of the institutes during Leadership Week.**

19. Will participants have the option of staying in a hotel?

**Any participant who wants to stay in a hotel will have to, individually or with their local, (1) make individual reservations;**

**(2) pay applicable registration fee; (3) and pay for any meals eaten away from the campus.**

20. Will TSTA pay travel expenses for participants?

**No. All travel expenses are the responsibility of the individual participant or the sending local association.**

21. Will TSTA grant waivers for the cost of fees and expenses?

**NO!**