



Texas State Teachers Association

Region 10 Bylaws

Article I – Name

The name of this organization shall be **Region 10 of the Texas State Teachers Association**, hereafter known as the **Association**.

Article II – Purpose

The Association shall:

1. In consultation with TSTA, develop programs and a program delivery system that assists local affiliates in promoting membership, communication, cooperation, and leadership development;
2. Make recommendations to the TSTA President, the State Board of Directors, the TSTA standing and special committees and the TSTA House of Delegates;
3. Encourage the activities of the TSTA Student Program;
4. Hold a regional House of Delegates annually;
5. Develop, in consultation with TSTA, an adequate program of governance activities, training, and calendar of events;
6. Take any other action consistent with the TSTA Bylaws;
7. And not oppose, outside the Association's policy making process, any policy or program of TSTA. [TSTA Bylaws art IV, Sect. 2, B and C]

Article III – Membership

Section 1. Membership

The membership in this Association shall consist of the members within the geographical boundaries set for the Region by the TSTA Board of Directors. [TSTA Bylaws Art. IV, Sect 2, A] The membership classes shall be those defined in Article III, Section 2 of the TSTA Bylaws.

Section 2. Fiscal and Membership Year

The fiscal and membership year shall be from September 1 to August 31. [TSTA Bylaws Art IV, Sect. 2, C, 6]

Section 3. Region 2D Dues

Region 10 local associations shall assess annual Region 10 dues of three dollars (**\$3.00**) per active member based on the TSTA enrollment numbers given the Regional Board of Directors at their January meeting. Region 10 locals shall submit to the Region 10 Treasurer at least one-half (1/2) their assessed dues by the date of the Region 10 House of Delegates. Failure to do so will prohibit the local from being seated at the Region 10 House of Delegates. The remaining portion must be paid by the date of the May meeting of the Regional Board of Directors.

Article IV – Officers

All officers shall be elected by the House of Delegates and shall take office on July 15. The officers of this Association shall consist of a President who shall also serve as the state Board of Directors member, a Vice President who shall also serve as the alternate State Board of Directors member, a Secretary and a Treasurer. All officers shall be elected to three-year terms and shall not serve more than six consecutive years in the same office. [TSTA Bylaws, Art IV, Sect 2, D, 2, b] Should no candidate for an office receive a majority of the votes cast, a run-off election shall be held between the two candidates who receive the highest number of votes. The election of officers shall be by secret ballot.

Section 1. The President

A. Qualifications – the qualifications for President are:

1. Be actively engaged in the education profession within the state at the time of election.
2. Have held active, ESP, or life membership in TSTA for at least three consecutive years preceding election;
3. Be employed within the Region;
4. Maintain membership status and educational position within TSTA during the term of office. [TSTA Bylaws Art VII, Sect. 1]
5. Be employed as a non-supervisory member. [Article VII, Section 3D]

B. Duties – The President shall:

1. Plan and preside at all meetings of the Regional Executive Committee and Regional House of Delegates;
2. With the approval of the Regional Executive Committee, appoint all standing committees, special committees and task forces;
3. Serve as ex-officio with a vote on all standing and special committees;
4. Approve all communications sent out in the name of the Association;
5. Sign checks as necessary;
6. Serve as the TSTA Board of Directors member;
7. Annually submit by August 1, a list of officers and updated bylaws/constitution; [TSTA Bylaws, Art. IV, Sect 2, C]

- C. Majority Minority Regions – If a region is majority minority and does not elect a minority Regional President for four consecutive years, then the region shall elect a minority Regional President at its next House of Delegates. [TSTA Bylaws, Art. VII, Sect 3, A]

Section 2. First Vice President

- A. Qualifications – The qualifications for First Vice President are:
1. Be actively engaged in the education profession within the state at the time of the election;
 2. Have held active, ESP or Life membership in TSTA for at least three consecutive years preceding election;
 3. Be employed as a non-supervisory member, [Article VII, Sect 3, D]
 4. Be employed within the Region; [Article VII, Sect. 3, E]
 5. Maintain membership status and educational position within TSTA during the term of office. [Article VII, Sect 3, F]
- B. Duties – The First Vice-President shall:
1. Preside in the absence of the President;
 2. Be responsible for planning the Regional House of Delegates;
 3. Be the alternate for the TSTA Board of Directors;
 4. Succeed to the office of President upon the death or resignation of the President; [TSTA Bylaws Article V, Section 2, D, 2, B and Article VII Section 5, C]
 5. Coordinate the Regional Trainings; and
 6. Serve as the liaison to TSTA-R, TSTA Student Programs, and ESP organizations in the Region;

Section 3. Second Vice President

- A. Qualifications – The qualifications for 2nd Vice President are:
1. Be actively engaged in the education profession within the state at the time of the election;
 2. Have held active, ESP or Life membership in TSTA for at least three consecutive years preceding election;
 3. Be employed as a non-supervisory member, [Article VII, Sect 3, D]
 4. Be employed within the Region; [Article VII, Sect. 3, E]
 5. Maintain membership status and educational position within TSTA during the term of office. [Article VII, Sect 3, F]
- B. Duties – The 2nd Vice-President shall:
1. Assist the First Vice-President and Region Board of Directors in the fulfillment of their assigned duties;
 2. Fulfill the duties of the First-Vice-President when that person is unable to discharge the duties of their office;
 3. Be the second alternate for the TSTA Board of Directors and Area Organizing Team;
 4. Succeed to the office of First Vice-President should that office become vacant; [TSTA Bylaws Article V, Section 2, D, 2, B and Article VII Section 5, C]

5. Strive to increase the membership population of the Region through the coordination, recruitment and engagement of members working in locals currently considered as “Chartered” as per TSTA Compliance Requirements as such opportunities become available.
6. Strive to increase the membership population of the region through the coordination, recruitment and engagement of members working in locals considered to be “Non-Chartered” as per TSTA Compliance Requirements as such opportunities become available.

Section 4. Secretary

A. Duties and Qualifications – The secretary shall:

1. Be responsible for sending notification of all meetings to the Regional Executive Committee;
2. Keep records of all the meetings of the Regional Executive Committee and House of Delegates;
3. Provide a copy of the minutes to all members of the Regional Executive Committee after each meeting. Send an unofficial copy of the minutes to all members of the Board of Directors and staff liaison prior to the next meeting;
4. Send copies of the Regional House of Delegates to the Regional Executive Committee within thirty (30) days.
5. Be actively engaged in the education profession within the Region at the time of the election or be a retired educator;
6. Hold active, Life, or TSTA-R membership;
7. Maintain membership status within TSTA during the term of office.

Section 5. Treasurer

A. Duties and Qualifications – The Treasurer shall:

1. Be chair of the Budget Committee;
2. Be actively engaged in the education profession within the Region at the time of the election or be a retired educator;
3. Hold active, Life, or TSTA-R membership;
4. Maintain membership status within TSTA during the term of office;
5. Prepare a budget and submit it to TSTA in accordance with state guidelines;
6. Keep an accurate account of all receipts and disbursements for the region treasury;
7. Make a report at all Executive Committee meetings and the House of Delegates;
8. Cooperate fully with the Audit Committee; and
9. Sign all checks as necessary

Section 6. Vacancies

- A. Vacancies in the office of President and Vice-President shall be filled in accordance with TSTA Bylaws [Article VII, Section 5, C, D, and E]. All other vacancies shall be filled by election by the Executive Committee until the next House of Delegates. A vacancy shall be announced to local association presidents at least thirty (30) days prior to filling of the vacancy.
- B. The Regional Executive Committee shall notify all local association presidents at least thirty (30) days prior to the House of Delegates of all elected positions to be filled at the next regular election. The

Regional President shall receive nominations up to fifteen (15) days prior to the annual House of Delegates. The President shall direct the chairperson of the elections committee to prepare a list of all nominations received and distribute it to the local presidents at least ten (10) days prior to the annual House of Delegates. Nominations for office shall not include nominating speeches. Each candidate having an opponent will be allowed two (2) minutes for a speech immediately after the closing nominations of all offices.

Article V – Regional Executive Committee

Section 1. Composition

The Regional Executive Committee shall be composed of elected regional officers, regional local presidents, any state or national officer residing in the region, including as ex-officio members without a vote the presidents of TSTA-R, TSTA Student Programs, and TFA locals, additional representative(s) for each additional 200 members or major fraction thereof, and at-large members as needed. Each local that receives additional representatives must establish a procedure for electing them. The Regional Executive Committee shall meet a minimum of four (4) times a year. The President may call emergency meetings, by request of a majority of the Regional Executive Committee, or by petition of 10% of the membership. [TSTA Bylaws Art, IV, Sect. 2.E.1]

Section 2. Duties

The Regional Executive Committee shall:

1. Approve the budget by August 1;
2. Attend to the business of the Association in the interval between annual meetings of the House of Delegates;
3. Carry out the programs and policies of the House of Delegates;
4. Receive, approve, or modify all reports from standing and special committees;
5. Approve members of all committees;
6. Approve the time and place of the House of Delegates; [TSTA Bylaws Art. IV, Sect 2, E, 2]
7. Approve the Regional Grant proposals for submission to TSTA;
8. Develop and evaluate the Region's Plan;
9. Assist locals in obtaining and coordinating leadership training programs;
10. Coordinate and assist local membership promotion efforts; and
11. Organize for effective political action.

Section 3. Vacancies/Removal from Office

- A. Each local shall develop its own election procedure for filling its vacant positions on the Regional Executive Committee. At-large member vacancies shall be filled by election by the Regional Executive Committee until the next House of Delegates.
- B. Members of the Regional Executive Committee who are absent for three (3) scheduled meetings without Board approval or who work actively for a competing organization shall be removed from office. He/she

shall have the right to appeal the decision to the Regional Hearing Committee who shall have final authority. The Regional President and Regional Vice-President can only be removed from office by the TSTA Hearing Committee.

Section 4. Quorum

A quorum shall consist of representatives from at least three different locals.

Section 5. Proportional Representation

The Regional Executive Committee shall guarantee ethnic-minority representation at least proportionate to its ethnic-minority membership and provide for proportional representation between non-supervisory and supervisory members. If, at the first meeting of the year, the Regional Executive Committee is out of compliance with the proportional representation requirement, then at-large members shall be appointed to one-year terms to bring the Executive Committee into compliance [TSTA Bylaws, Art. IV, Sect 2, C, 2,3]

Section 6. Weighted Vote

Region executive committees shall utilize the weighted vote process on request by a member of the executive committee to implement the one-person/one-vote standard. [TSTA Bylaws, Art IV, Sect 2, E, 3]

Section 7. Subcommittees of the Executive Committee

A. The Plan and Budget Committee shall be composed of the President, Vice-President, four members appointed from the Executive Committee by the President and approved by the Executive Committee, and the Treasurer who shall be the chair.

1. The function of the Plan and Budget Committee shall be to prepare a budget and to receive proposed amendments to the budget during the year and make recommendations to the Regional Executive Committee;

B. Other Subcommittees: The Region Executive Committee may divide itself into other subcommittees as necessary.

Article VI – Committees

Section 1. Committees

There shall be the following standing committees: Audit, Budget and Hearing Committee. All committees shall be appointed by the President with the approval of the Executive Committee except the Audit and Hearing Committee. The Audit and Hearing Committee shall be elected by the Regional House of Delegates.

A. Composition

1. The Audit and Hearing Committee shall be composed of three (3) members elected by the House of Delegates. No member of the Regional Executive Committee may run for a position on the Audit or Hearing Committee. The President shall appoint a chair from the winning candidates.

2. All committees shall be composed of no fewer than three (3) members.

B. Purposes

1. The Audit Committee shall submit an audit report covering all receipts and disbursements beginning September 1 and ending August 31 of the current year to Board of Directors. In addition, a copy of the audit must be transmitted to TSTA within sixty days from the end of the terms of the outgoing region officers for the year that has just concluded.
2. The Hearing Committee shall hear charges against the officers, Regional Executive Committee members, or individual members of the Association.
3. Any other committees shall coordinate programs and activities to meet the needs of the members of the Region.

Section 2. Task Forces

Other task forces may be initiated by the President, Region Executive Committee, or House of Delegates (e.g. convention, credentials, and elections committees). All task forces shall have clearly stated objectives and beginning and ending dates.

Article VII – House of Delegates

Section 1. Composition

The composition of the Regional House of Delegates is stipulated in the TSTA Bylaws Article IV, Section 2, D, 1. The ratio for local delegates shall be one (1) delegate for each twenty-five (25) members or fraction thereof. The election and seating of delegates shall be conducted according to TSTA Board of Directors Policy EP-4.

Region 10 Executive Committee members are automatically delegates to the Region 10 House of Delegates and are not considered delegates of their locals.

- A. The Region 10 House of Delegates shall be composed of:

1. Region 10 Executive Committee;
2. Local affiliate delegates allocated on the number of active, education support and life members holding membership in the local affiliate on Jan. 15 of the preceding year with the ratio of one local delegate for each twenty-five members or major fraction thereof;
3. Locals which do not maintain annual officers shall cluster with other local associations in the region;
4. TSTA Student Programs affiliate delegates elected on the basis of one (1) delegate for each seventy-five (75) TSTA Student Programs members or major fraction thereof as of Jan. 15 of the preceding year;
5. TSTA-R members shall elect delegates on the basis of one (1) delegate for each seventy (75) TSTA-R members or major fraction thereof as of Jan. 15 of the preceding year;
6. Texas Faculty Association members shall elect delegates on the basis of one (1) delegate for each fifty (50) TFA members or major fraction thereof as of Jan. 15 of the preceding year. The election and seating of the delegates to the Regional House of Delegates shall be conducted according to TSTA Board of Directors Policy EP-4.

Section 2. Purposes

The Region 10 House of Delegates shall:

- A. Adopt regional bylaws/standing rule amendments;
- B. Elect regional officers;
- C. Receive reports and act on recommendations of the officers, executive committee, and other committees;
- D. Act as the highest decision-making body except when the TSTA Bylaws gives exclusive powers to the region officers or the Region 10 Executive Committee;
- E. Elect the Audit Committee and Hearing Committee. [TSTA Bylaws Art IV, Sect 2, D, 2]

Sections 3. Rules of Procedure

All elections must be conducted by open nominations and secret ballot. The House of Delegates shall have the authority to make its own rules of procedure in the conducting of business, and when otherwise not provided, *Robert's Rules of Order, Newly Revised*, shall govern parliamentary procedure.

Section 4. Quorum

A quorum shall consist of a majority of the delegates.

Section 5. Limitation of Authority

Any act either by the Regional Executive Committee or House of Delegates in conflict with the constitution, bylaws, or policies of TSTA or NEA shall be null and void.

Article VIII – Due Process

The Association shall guarantee that no member will be censured, suspended, expelled, or impeached without a due process procedure that shall include an appellate procedure. [TSTA Bylaws Art IV, Sect. 2, C, 5]

Article IX – Parliamentary Authority

Robert's Rules of Order, Newly Revised shall be the authority of all questions of procedure not specified in the Bylaws and Standing Rules.

Article X – Amendment Process

These Bylaws may be amended by two-thirds (2/3) vote of those present and voting at any meeting of the House of Delegates. Unless specified, all amendments to the By-Laws and Standing Rules shall take effect immediately upon their adoption.

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Cleaned copy and cleared style inconsistencies August 27, 2008

Amended March 27, 2010

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Amended February 18, 2017

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