

Bulletin Boards

The first step in getting started with your bulletin board is to check with your principal or department supervisor. Once you have been cleared, you should create and maintain a union bulletin board at your building or worksite. It should be in a highly visible location, such as the lounge or work room, the lunchroom, or near employees' mailboxes, so that all employees will be able to see what the union is doing for them.

Your bulletin board should be the source that members know they can depend on for news and information about the union, and about what it is doing for public schools, public education, and about their jobs. Your bulletin board should be attractive, easy to read, and updated periodically.

Helpful Tips for Bulletin Boards

Make sure your name and room number or information about where to contact you are prominently listed

- Keep the union identification and logo prominently displayed.
- Always post important union victories, activities, and perks such as salary increase, calendar of events, training, socials, town hall meetings, rallies, and NEA Member Benefits.
- Post the names and contact information for local officers.
- Post the names and contact information for the TSTA staff.
- Take pride in the bulletin board and update as needed.

